

On Parish Letterhead

Sample Letter of Permission for Parishioners to Be Married At Another Parish

Date

Reverend Pastor
Name of Parish
Address of Parish
City/State/Zip/Country

Dear Father _____:

At the request of the parties, in accord with canon 1115 of the *Code of Canon Law*, I hereby give permission for _____, a Latin (Roman) Catholic, domiciled in my parish, and _____ [specify religion], [also domiciled in my parish], to celebrate marriage in your parish.

I have completed the Prenuptial Investigation with the couple so I can state that they are free to marry in the Catholic Church. Therefore, you should be able to schedule the date of the wedding. We are in the process of compiling the rest of the premarital paperwork, which will be forwarded well in advance of the wedding ceremony. I will keep a photocopy of the paperwork until I am certain that the authentic documents have reached your parish office.

Please be assured that I will provide for the marriage preparation of the couple in accord with our diocesan requirements, and I will also include proof of their preparation with the rest of the premarital paperwork.

The couple is aware that they are to plan the details of the ceremony with your parish [and that they need to arrange for a marriage license to fulfill civil formalities]. [Or: This marriage is a validation. A photocopy of their civil marriage certificate will be provided with the rest of the paperwork.] I understand that the marriage will then be recorded in your parish's marriage register and that you will issue them an ecclesiastical marriage certificate and notify the church(es) of Catholic baptism [or reception into full communion].

Sincerely in Christ,

Rev. _____
Pastor (or authorized parochial vicar/deacon/delegate)

cc: Copy to couple

Copy and paste this letter onto your parish's letterhead.