



## St. Ann Religious Education/Youth Ministry 2020-2021 School Year

# COVID-19 Safety Guidelines

These safety guidelines are included as an insert and accompaniment to the St. Ann REYM Student/Parent Handbook, 2020-2021 School Year. Although there is no guarantee that St. Ann REYM can prevent anyone from falling ill as students return to classes, efforts of prevention, attention and care for one another will help provide an added measure of safety to our campus. All St. Ann REYM employees, volunteers, students and families must work together to promote safety and health, adhering to the policies and procedures outlined in the COVID-19 Safety Guidelines. These guidelines are based on recommendations from the Centers for Disease Control and Prevention (CDC), the Hawaii Department of Health (HDOH) and Diocese of Honolulu.

### **REYM In-Person Class Schedule:**

*In-person REYM Classes are currently suspended until further notice. Online REYM classes will begin on Sunday, September 20th at 10:00a.m. via Zoom. In anticipation of a return to in-person classes in the future, the following guidelines have been set in place.*

### **Parent Responsibilities Before Child Attends REYM Classes:**

- Check your child for any signs of illness before leaving the home.
- Keep your child at home if they show any signs of not feeling well.
- Anyone with signs of illness (fever of 100.4°F or higher, cough, shortness of breath, difficulty breathing, runny nose, sore throat, chills, fatigue, head or body aches, suspicious rash, nausea, vomiting, diarrhea, loss of taste/smell, etc.) will need to remain at home until symptom free without medication for 48-hours.
- Be sure that any student who has traveled outside of Hawaii has not experienced COVID-19 symptoms for a minimum 14 days prior to return.
- Review with your child the general protocols for health and safety (physical distancing, proper wearing of a mask, washing hands, avoiding the sharing of personal items and food, etc.)

### **Drop-off and Checking In Procedures**

- Students are to be dropped off at the front entrance to the School Building. This will be the main entrance point for all students before proceeding to classes.
- Temperature and general symptom check will be taken upon arrival
- Catechists will meet students in the front of the School Building and keep all students socially distanced while waiting for other classmates to arrive. Classes will then be escorted by catechists to the classrooms, keeping proper social distance at all times.
- Students in grades Pre-K thru SPI will be dropped off directly to the classroom catechist by one parent or adult household member.
- Students (and parents of younger children) are reminded to practice social distancing while waiting to enter the School Building area.
- Parents and/or guardians should not remain on the school campus (near school buildings and grassy field) after drop-off.

## **Safety Procedures on Campus**

- Mandatory proper use of face masks by all persons, at all times, while on campus. Face shields may be used as another layer of protection, but should not replace the use of face coverings/masks.
- Care is to be taken not to touch the mask while being worn.
- Exercise social distancing: Maintain six feet of physical distance between non-household participants.
- Wash hands/sanitize hands upon entering classroom, after breaks and activities, and as needed during the class period. Hand soap is provided in school bathrooms and in classes with sinks. Hand sanitizer will also be made available in REYM classrooms.
- Refrain from bringing food to the REYM classes. No sharing of food and utensils.
- Students are to use their own personal items (pencils, markers, etc.) and refrain from sharing those items with others (Note: the REYM program will provide each student with their own supply of necessary personal classroom items).
- Students may bring their own personal water bottles to avoid having to use the water fountains on campus.
- Anyone who becomes ill during a session will wait away from others in a designated, supervised area on campus. Parents will be notified and asked to pick him/her up within 30-minutes of onset of illness.
- The RE Office will limit all nonessential visitors, volunteers, and activities involving external groups and organizations. Essential visitors to the REYM program must check in at the RE Office and abide by COVID-19 safety protocols.
- A regular cleaning schedule of frequently touched surfaces (door handles, sink handles, light switches, etc.) will be the norm.

## **Pick-up Procedures**

- Students are to be picked up at the front of the School Building at the end of the class session (11:15am).
- To ensure proper social distancing, students will be escorted by their classroom teacher to the pick-up area. Students should avoid congregating with others after class.
- Students and families are to practice social distancing at all times and avoid gathering in large groups on campus so as to help minimize the spread of an infectious disease.

## **General COVID-19 Safety Guidelines**

- If a person comes in **close contact** with an individual (i.e., household member, friend, etc.) who tested positive for COVID-19, he/she is to quarantine for 14 days per HDOH guidelines. The CDC defines “**close contact**” as being within 6 feet for more than 15 minutes.
- Should a student, employee or volunteer of St. Ann REYM test positive for the COVID-19 virus, the RE Office should be contacted immediately. St. Ann RE will notify the diocese and HDOH immediately and follow all guidelines regarding quarantine and contact tracing mandates.

As we move forward in this new school year, St. Ann’s will continue to review the above Safety Guidelines. Appropriate changes may occur at any time. We will continue to closely monitor the current situation and recommendations from government health authorities as well as the diocese. As changes are made, all involved will be notified by email.