



Stewards of the Gospel

BISHOP LARRY SILVA

2018 Annual Stewardship Report: Message to Parishes



To the People of the Diocese of Honolulu

Dear Brothers and Sisters,

Peace be with you!

We are most grateful to all of you for your good stewardship of time, talent and treasure to your parish and to the wider local Church to which all the parishes belong, the Diocese of Honolulu. As the pastor of this local Church of the Hawaiian Islands, I am often overwhelmed by the number of people who offer their services to the various ministries that serve so many people in so many ways. Many serve on diocesan councils, boards and commissions, which help us all to be better stewards of the Gospel. And

you all contribute your hard-earned money to support these diocesan ministries through the parish assessments, through the Bishop's Circle, or in other ways. We thank you for your generosity in participating in these ministries that single parishes cannot afford on their own, but that benefit all the parishes.

As good stewards of the resources you entrust to us, our diocesan team offers this annual Stewardship Report for the Diocese of Honolulu. We try to be as efficient as possible, and a recent evaluation by a national Church personnel agency indicated that our diocesan operation is lean but efficient. We hope you agree and invite any observations or suggestions you may have.

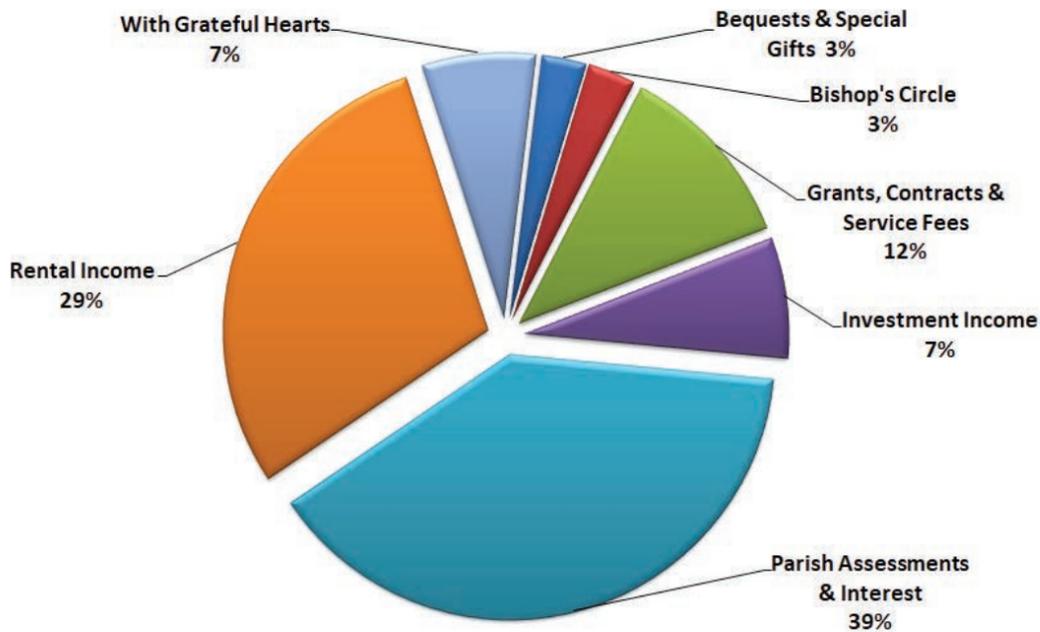
Be assured of my prayers for all of you in the multiple ways you give witness to Jesus!

Sincerely yours in Christ,

Most Reverend Larry Silva
Bishop of Honolulu

Sources of Funds

Where the funds come from to support the pastoral administration of the church
(July 1, 2017-June 30, 2018):

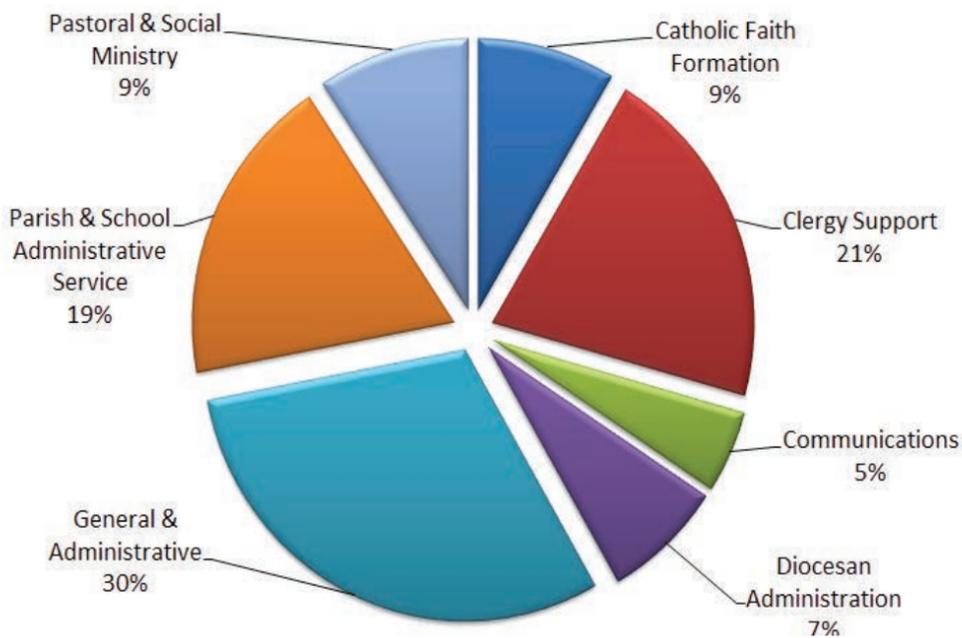


CATEGORY TOTALS

Bequests & Special Gifts	\$ 266,710	Parish Assessments & Interest.....	\$ 3,817,156
Bishop's Circle	\$ 286,286	Rental Income	\$ 2,874,052
Grants, Contracts & Service Fees	\$ 1,127,843	With Grateful Hearts	\$ 680,002
Investment Income	\$ 717,120	Total	\$ 9,769,169

Use of Our Funds

How your support makes a difference in the pastoral administration of the church
(July 1, 2017-June 30, 2018):



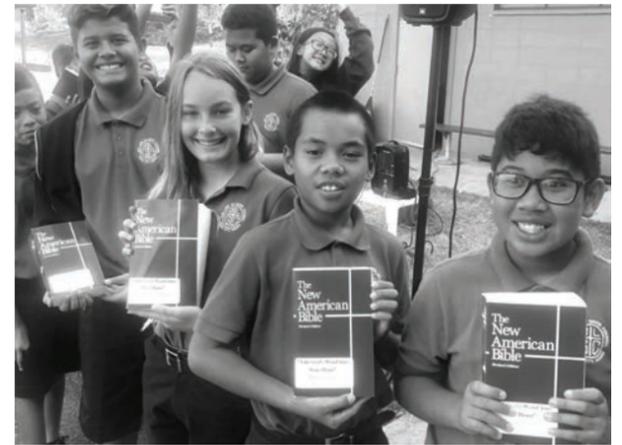
CATEGORY TOTALS

Catholic Faith Formation.....	\$ 941,902	General & Administrative	\$ 3,355,241
Clergy Support.....	\$ 2,308,681	Parish & School Administrative Service...	\$ 2,068,101
Communications.....	\$ 548,282	Pastoral & Social Ministry	\$ 1,033,913
Diocesan Administration	\$ 825,633	Total	\$ 11,081,753

DIOCESAN FINANCE COUNCIL

Robert S. Harrison	chairperson	Mary Pat Waterhouse	member
Diane Murakami	vice chairperson	Michael Yee.....	member
Rick Stack	secretary	Most Rev. Larry Silva	ex officio
Rev. Francisco de los Reyes	member	Very Rev. Gary Secor	ex officio
Paul deVille	member	R. Bruce Graham, Jr., Esq.	of counsel
Arnold Martines.....	member	Lisa Sakamoto.....	staff
Elliot Mills.....	member	Marlene DeCosta	staff
Celeste Oda	member		

Examples



Catholic Faith Formation

DESCRIPTION

Hawaii Catholic Schools, Religious Education, Youth and Young Adults

TOTAL SPENT

\$941,902

FOCUS

Hawaii Catholic Schools

By Michael Rockers, superintendent

SCRIPTURE

“Always be prepared to give an answer to everyone who asks you to give the reason for the hope that you have. But do this with gentleness and respect.”
(1 Peter 3:15)

DIOCESAN PASTORAL PLAN

“Our Catholic schools are an effective infrastructure for formation in the faith. To assure that this valuable infrastructure is available to us Catholics and others for generations to come, we must do all we can to make them available, accessible, and affordable to all Catholic parents and their children.”

NUMBERS

8,000: Catholic school students in Hawaii

900: Hawaii Catholic school administrators, faculty and staff

HOW FUNDS ARE SPENT

In December 2018, the Catholic Schools Office, along with the Office of Youth and Young Adult Ministry and the Office of Religious Education sponsored a free workshop for those who teach religion in Catholic schools to fifth through 12th graders and for those who work as youth ministry coordinators. Thanks to a grant from Magis Center, Dr. Scott French and Janell Whaley of Magis Center flew to Hawaii to share about “The Credible Catholic,” its website, and free resources.

The workshop educated participants regarding evangelizing to young people through the use of “The Credible Catholic’s” curriculum. The speakers provided instruction on the effective use of “The Credible Catholic’s” free resources, so they can better provide all students comprehensive and systematic responses to their questions related to belief in God, the transcendent dignity of every person, the significance of virtue and the real presence of Jesus Christ in the Eucharist.

Along with participants who were present at the workshop on Oahu, priests, parents and educators from Catholic schools and parishes across the state were able to virtually join the workshop online via “GoToMeeting.”

of how our funds are used



Clergy Support

DESCRIPTION

Clergy retirement fund, seminarian formation, deacon formation, annual priest convocation, continuing education and special medical care for clergy

TOTAL SPENT
\$2,308,681

FOCUS

Clergy Retirement

By Father Stephen Macedo, chairman of the diocesan Priest Retirement Committee

SCRIPTURE

“And when his time of service was ended, he went home.” (Luke 1:23, spoken of Zechariah, father of John the Baptist)

DIOCESAN PASTORAL PLAN

“Because our ancestors in the faith took seriously their call to be stewards of the Gospel, we enjoy the legacy of the Catholic faith that grew from the seeds they planted.”

NUMBERS

- 32: active diocesan priests
- 22: retired diocesan priests
- 5: priests eligible to retire in the next five years
- 3: diocesan priests doing ministry outside the diocese
- 3: priests on medical retirements

HOW ARE FUNDS ARE SPENT

The main task of the Priest Retirement Committee is to assure that our retired men are cared for and allowed to continue to grow physically, spiritually and mentally in this next phase of their ministry and lives. They have been vital members of our presbyterate and are still. Hopefully we can help them to continue living independently and satisfied as long as possible.



Communications

DESCRIPTION

Diocesan support of the publication and distribution of the Hawaii Catholic Herald.

TOTAL SPENT
\$548,282

FOCUS

Hawaii Catholic Herald

By Patrick Downes, editor

SCRIPTURE

“As you enter a house, wish it peace.” (Matthew 10:12)

DIOCESAN PASTORAL PLAN

“Our church is alive and thriving, and our parishes and diocese are venues for celebrating the faith with others who share this gift that has been given to us.”

NUMBERS

- 15,900: subscriptions delivered to homes in Hawaii
- 352: mainland subscriptions
- 11: foreign subscriptions
- 104: papers delivered through prison ministry
- 100: papers delivered through hospital ministry
- 15 cents: approximate cost of postage per paper for home delivery in Hawaii

HOW FUNDS ARE SPENT

The Hawaii Catholic Herald is delivered by U.S. mail. We drop in on more than 16,000 homes every two weeks. Our readers don't have to pick us up at church, or find us on the computer. We come to you. On a weekday. A friendly visitor from your church, about your church.

We are a locally produced physical presence that you can pick up and page through, at your leisure, in any room in the house, at the kitchen table, on the couch, in bed. You don't have to give us immediate attention. We will stick around as long as you want, to be available when you have a moment to return and be touched by a particular story, to be informed, or inspired. To heed the words of the pope. To ponder the bishop's thoughts.

Many of you who welcome our company are homebound. One of you wrote us recently to say of the Hawaii Catholic Herald: “It encourages me and lets me know how much God loves his children.”

We are thankful we are able to do that.

You can also find us online at hawaiicatholicaherald.com, and on social media: [facebook.com/hawaiicatholicaherald](https://www.facebook.com/hawaiicatholicaherald), twitter.com/hicathherald, and [instagram.com/hawaiicatholicaherald](https://www.instagram.com/hawaiicatholicaherald).



Diocesan Administration

DESCRIPTION

The Office of the Bishop, the Vicar General, the Chancellor, the Office of Worship, and the Diocesan Tribunal, including membership assessment from the Holy See and organizations such as the United States Conference of Catholic Bishops.

TOTAL SPENT
\$825,633

FOCUS

The Office of the Chancellor and Diocesan Archives

By Deacon Keith Cabiles, Chancellor

SCRIPTURE

“Then King Darius issued a decree, and a search was made in the archives, where the treasures were stored in Babylon.” (Ezra 6:1)

DIOCESAN PASTORAL PLAN

“...be good stewards of our time, our talents, and our treasure so that the mission Jesus entrusted to us can be advanced.”

NUMBERS

- 27: Canon laws that guide the Office of the Chancellor and Archives
- 237: Boxes inventoried
- 520: Total boxes stored
- 3,764: File folders inventoried
- 378,000: Estimated number of sheets of paper stored
- 850: Blueprints and maps
- 97,548: Rusty paper clips

HOW FUNDS ARE SPENT

The Office of the Chancellor and Diocesan Archives has an operating budget that covers the cost of organizing and maintaining the diocesan archives; document scanning; training programs; rusty paper clip removal; bi-annual Catholic Archivist Conference; inter-island travel; and salary.

The primary function of the Chancellor of the Diocesan Curia is to ensure that the acts of the curia — formal decisions made by the diocese — are gathered, arranged, and safeguarded in the curial archives (canon 482, §1). He also serves as a chief notary of the diocese (canon 482, §3).

The chancellor's office oversees the collection of statistical data from parishes and organizations, including the October Mass counts, and data for the Official Catholic Directory, and the Vatican's Annuario Report.

As archivist, the chancellor responds to all genealogy and sacrament records requests for records 70 years or older.

The office provides sacramental register keeping and archive training for parish staff.

In the Diocese of Honolulu, the chancellor also coordinates the Mission Cooperative Appeals program, serves as a member of the Bishop's Administrative Advisory Council, and is a member of the Roman Catholic Church in the State of Hawaii Corporation.



General and Administrative

DESCRIPTION

The office of diocesan services, the cost of operating the chancery and St. Stephen Diocesan Center, the cost of managing the investment portfolio (including real property taxes), insurance, professional fees, and portions of the offices of Finance, Facilities Management and Human Resources

TOTAL SPENT
\$3,355,241

FOCUS

Human Resources Department

By Dara Pereira, director

SCRIPTURE

“A worker’s wage is credited not as a gift, but as something due.” (Romans 4:4)

DIOCESAN PASTORAL PLAN

“Leadership is needed to be good stewards of our time, our talents, and our treasure so that the mission Jesus entrusted to us can be advanced.”

NUMBERS

1,500: employees in parishes, schools and diocesan offices
2: those employed in the diocesan Human Resources Department

HOW FUNDS ARE SPENT

The Catholic Church’s most important resource is its people. The Roman Catholic Church in the State of Hawaii has approximately 1,500 employees working in our parishes, schools and Diocesan offices. To care for our employees, who are doing the Lord’s work every day, we must ensure that they receive quality benefits and opportunities for continual development, and that we are compliant with ever-changing federal and state employment laws.

To support our talented and motivated workforce, we must employ some basic tools, including an effective human resources information system and payroll system, which provide the foundation for compensation models, benefits administration, recognition and reward programs. They also helps us hire the right people.

In 2014, the church centralized its human resources information and payroll systems for increased efficiency and improved compliance with state and federal laws. It allowed us to strategize compensation programs and get the best benefit costs possible.

In January we entered into a partnership with ALTRES, a Hawaii-based human resources administration organization, to improve our information and payroll systems. ALTRES provides staff support and expertise in processing all our church payroll while delivering improved and updated technology for our employees to take a more active role in managing their employment. Employees are now able to access their timesheets online, make time-off requests, print pay stubs, change tax withholdings and access other resources integral to their employment.

Human Resources is a department of two people who, with the support and expertise of ALTRES, are able to do so much more for employees in a very cost-effective way.



Parish and School Administrative Service

DESCRIPTION

The Office of Pastoral Planning, the Office of Stewardship and Development, the Office of Safe Environment, and portions of the offices of Facilities Management, Finance and Human Resources

TOTAL SPENT
\$2,068,101

FOCUS

Office of Pastoral Planning

By Jim Walsh, director

SCRIPTURE

“Go, therefore, and make disciples of all nations, baptizing them, In the name of the Father, and of the Son, and of the Holy Spirit.” (Matthew 28:19)

DIOCESAN PASTORAL PLAN

“The mission that Jesus gave us is clear, and it is meant for our own time as much as it was for times past. Yet we must be wise in our use of resources of time, talent, and treasure. Therefore, a pastoral plan is necessary to help us be good stewards of the Gospel, so that it may reach every person on these beautiful islands of Hawaii.”

NUMBERS

66: parishes in Hawaii
54: Hawaii parishes with completed parish pastoral plans (All are expected to be have one by mid-2020)
5: years a pastoral plan covers

HOW FUNDS ARE SPENT

Funds are spent conducting workshops to help the parishes in their planning and development efforts and paying for the expenses of a one-person diocesan office.

Bishop Larry Silva promulgated new norms for parish pastoral councils last November in response to a request from the Presbyteral Council to make the norms more readable. The old 15-page description of a pastoral council is now only four pages and easier to read and understand. The norms state that each parish is expected to have a pastoral council that meets at least quarterly.

The new norms also require the parish pastoral council to help the pastor develop and, most importantly, implement a parish pastoral plan. The plans provide direction for the parishes and stability, considering the large number of parish priests who are here temporarily from other dioceses. Our hands-on approach helping parishes develop their five-year plans is uncommon on the mainland and sets our diocese apart as a model.



Pastoral and Social Ministry

DESCRIPTION

Office of Social Ministry, hospital ministry, prison ministry, respect life, and support of Catholic Charities Hawaii, Hope Services Hawaii Inc., and Hawaii Catholic Conference

TOTAL SPENT
\$1,033,913

FOCUS

Respect Life Office

Paulette Vernay, director

SCRIPTURE

“For your lifeblood I will surely require a reckoning; of every beast I will require it and of man; of every man’s brother I will require the life of man. Whoever sheds the blood of man, by man shall his blood be shed; for God made man in his own image.” (Genesis 9:5-6)

DIOCESAN PASTORAL PLAN

“Leadership must be developed to do pastoral planning, to discern the needs of a community for protecting human life in all its stages; to enhance the human dignity of the poor; to find economic, social, and political means to end poverty; to strengthen and develop marriage and family life; and to transform a culture that suffers from violent and bloodless/legal forms of violence into a culture of true justice and peace.”

NUMBERS

400: participants at Hawaii’s first life symposium on the major islands in 2016
200: participants who attended Oahu’s life symposium 2018
18,000: signatures collected across the diocese in February and March 2018, to protest physician-assisted suicide
42: parishes with parish respect life coordinators, whose role is to help parishioners understand the issues and the needs of the vulnerable
15: persons attending the spring and fall retreats offered by Rachel’s Vineyard Ministries for post-abortion mercy and healing
70 children, 33 caregivers, 31 inmate mothers: those served by Prison Ministry’s 19th annual Star Light, Star Bright Christmas program for children whose mothers are incarcerated at the Women’s Community Correctional Center

HOW FUNDS ARE SPENT

The activities of the Respect Life Office are guided by a program of the U.S. Conference of Catholic Bishops entitled. “Pastoral Plan for Pro-Life Activities: A Campaign in Support of Life.” It proclaims the church’s teaching that human life is a precious gift from God with responsibilities that call everyone to “respect, protect, love and serve life, every human life.”

We aspire to help parishes promote and support respect for all life from conception to natural end through education, pastoral care, public policy in cooperation with the Hawaii Catholic Conference, and opportunities for prayer and worship. The Respect Life Office works with the Office for Youth and Young Adult Ministry and other diocesan offices and ecumenical groups to further advance pro-life efforts.

NATIONAL COLLECTIONS

Year ended June 30, 2018

Black & Indian Missions.....\$ 38,903
Campaign for Human Development.....\$ 77,465
Catholic Communication\$ 78,772
Catholic Relief Services\$ 103,210

Catholic University\$ 61,063
Holy Father (Peter’s Pence)\$ 79,233
Holy Land\$ 100,466
Latin America\$ 43,235
Propagation of the Faith\$ 75,141

Religious Retirement.....\$ 115,995
Archdiocese for the Military Services\$ 6,325
Rice Bowl\$ 171,998
Total\$ 951,806