

On Parish Letterhead

Sample Letter of Permission for Parishioners to Be Married At Another Parish

Date

Reverend Pastor
Name of Parish
Address of Parish
City State/Zip/Country

Dear Father _____:

At the request of the parties, in accord with canon 1115 of the *Code of Canon Law*, I hereby give permission for _____, a Latin (Roman) Catholic, and _____ [specify religion], at least one whom have a domicile in my parish, to celebrate marriage in your parish.

I have met with the couple and have completed the Prenuptial Investigation. Therefore, I can state that they both are free to marry in the Catholic Church. As a result, you should be able to schedule the date of the wedding. We are in the process of compiling the rest of the premarital paperwork, which will be forwarded well in advance of the marriage ceremony. I will keep a photocopy of the paperwork until I am certain that the authentic documents have reached your office.

Please be assured that I will provide for the marriage preparation of the couple and I will also include proof of preparation with the rest of the premarital paperwork.

The couple is aware that they are to plan the details of the ceremony with your parish [and that they need to contact the State of Hawaii Department of Health for a marriage license]. [**Or:** This marriage is a validation. A copy of their civil marriage certificate will be provided with the rest of the paperwork.] I understand that the marriage will then be recorded in your parish's marriage register and that you will issue them an ecclesiastical marriage certificate and notify the church(es) of baptism.

Sincerely in Christ,

Rev. _____
Pastor (or authorized parochial vicar/deacon/delegate)

cc: Copy to couple

Copy and paste this letter onto your parish's letterhead.