

ANNUAL PARISH STATISTICS WORKSHEET

INSTRUCTIONS

- 1** The worksheet serves to assist each parish with the **Official Catholic Directory** annual statistics gathering process. Each parish should get instructions directly from the OCD in early September.
- 2** The Chancellor's office is giving you the choice to input your statistics online yourself, or to have the Chancellor do it for you.
- 3** If you choose to do it yourself, the completed Worksheet can act as your notes. If you choose for the Chancellor to do it, he will use the Worksheet to input it for you. **In either case, you must send a copy of the Worksheet to the Chancellor.**
- 4** **Please** take the time to research every statistic/information being asked for, based on information from **July 2018 to June 2019**.
- 5** Input an answer for every line. **DO NOT LEAVE ANYTHING BLANK.** If there is no statistic to report, write in "0".

Notes about information being asked for:

Island: This is important for our system, as there are some parishes with the same name.

Associate Pastor(s): If there aren't any, use "none." If more space is needed, please write on the back of the worksheet.

Deacons: If there aren't any, use "none." If more space is needed, please write on the back of the worksheet.

- Number of Registered Parishioner Households*
If you do not have an actual number, please make an estimate.
- Estimated Number of Catholics (actual, or number of households x 2.5)*
If you do not have an actual number, please multiply the number of households (from #1) by 2.5
- Hours of Adoration (weekly average of normal hours for adoration)*
This is a weekly AVERAGE. Please be sure to calculate this correctly.
- Hours of Reconciliation (weekly average of normal hours for confession)*
This is a weekly AVERAGE. Please be sure to calculate this correctly.
- Number of Adult Baptisms (18 & older)*
- Number of Minor Baptisms (ages 7 to 17)*
- Number of Infant Baptisms (up to age 7)*
- Number of Deaths*
Total should include both the number of registered parishioners who have died, plus any other persons whom your parish may have held services for.

14. Number of Lay Ministers (Full-time, paid)

15. Number of 'Religious' Brothers (Full-time, paid)

16. Number of 'Religious' Sisters (Full-time, paid)

17. Number in Religious Education. Elementary High School:
If your parish has different age groups besides Elementary and High School, please indicate that.

Name of person responsible for filling out this form: *This is important, in case we need to clarify information.*



Check one:

I will go online to input our statistics into the OCD Website.

This assumes that you have followed the instructions that directly came from the Official Catholic Directory, created an account, and are comfortable with their system.

I want the Chancellor's Office to input the statistics for us.

The Chancellor's Office will happily do this, granted you take the time to fully complete the Worksheet.

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If you have any questions, please don't hesitate to contact:

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Chancellor

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